



SUBJECT: Approval of a resolution authorizing the Executive Director, or his designee, to execute contracts and agreements for amounts not to exceed \$250,000 per year per agreement, and requiring that the Executive Director, or his designee, report to the Board of Directors on a monthly basis regarding any contract or agreement entered into during the previous month valued between \$150,000 and \$250,000.

FISCAL IMPACT: No Fiscal Impact.

BUSINESS CASE: This contracting authority resolution enables the Executive Director and the Austin Transit Partnership management to conduct operations in an efficient, responsible, and economical manner, and reflects best practices among the organization's peers.

EXECUTIVE SUMMARY: The resolution permits the Executive Director, or his designee, to execute agreements for amounts not to exceed \$250,000 per year per agreement in order to get the ATP organization up and running, and the threshold may be reconsidered at a later date. Additionally, it requires the Executive Director, or his designee, to report to the Board of Directors on a monthly basis any contracts executed valued between \$150,000 and \$250,000.

RESPONSIBLE DEPARTMENT: Finance

PROCUREMENT SUMMARY: Does not apply.

RESOLUTION
OF THE
AUSTIN TRANSIT PARTNERSHIP
BOARD OF DIRECTORS

STATE OF TEXAS

Resolution ID: ATP-2021-008

COUNTY OF TRAVIS

Contracting Authority Resolution

WHEREAS, Section 4.2 of the Bylaws of the Austin Transit Partnership Local Government Corporation provides that the Board of Directors may authorize the Executive Director to enter into any contracts in the name of and on behalf of the Austin Transit Partnership; and

WHEREAS, the Austin Transit Partnership Board of Directors and Austin Transit Partnership management endeavor to conduct operations in an efficient, responsible, and economical manner; and

WHEREAS, the Austin Transit Partnership Board of Directors recognizes the need to establish matters and transactions that are appropriate for approval by the Board of Directors; and

WHEREAS, the Austin Transit Partnership Board of Directors wishes to streamline the contracting process by authorizing the Executive Director to execute contracts and agreements on behalf of the Austin Transit Partnership, subject to the limitations and requirements set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Austin Transit Partnership Board of Directors that the Executive Director, or his designee, is authorized to execute agreements for amounts not to exceed \$250,000 per year per agreement; provided that the Executive Director, or his designee, reports to the Board of Directors on a monthly basis regarding any contract agreement entered into during the previous month valued between \$150,000 and \$250,000.



Casey Burack
Secretary of the Board

Date: 2/25/2021

