



Capital Metro Partnership Agreement No.1

SUBJECT: Approval of a resolution authorizing the Executive Director, or his designee, to finalize and execute an Interlocal Agreement (“Partnership Agreement”) with the Capital Metropolitan Transportation Authority (“Capital Metro”) for the provision of certain support functions and services and to execute certain projects in the Project Connect System Plan program for a term of three (3) years and one one-year (1) option and the contribution of funds from Capital Metro for the Project Connect System Plan program as defined in Exhibit A of the Partnership Agreement.

FISCAL IMPACT: See Executive Summary for further explanation.

BUSINESS CASE: Austin Transit Partnership (“ATP”) will benefit from Capital Metro providing corporate support functions and other services through economies of scale on existing contracts and current Capital Metro staff resources. Capital Metro has the experience and expertise to complete certain projects in the Project Connect System Plan program (“Program”). Capital Metro is leading these projects and services in order to ensure the program remains aligned to the voter approved Program Sequence Plan schedule.

EXECUTIVE SUMMARY: The Interlocal Agreement approved by Capital Metro and the City of Austin on August 7, 2020, for the creation of ATP contained provisions for future agreements between ATP and Capital Metro and the City of Austin for the provision of services, project execution and the establishment of roles and responsibilities. This proposed agreement, ATP-Capital Metro Partnership Agreement No. 1, provides for certain functions and projects related to Project Connect to be performed by Capital Metro and reaffirms Capital Metro’s financial commitment to ATP for the next three years.

Capital Metro will provide administrative and other corporate support functions to ATP such as human resources, including payroll, benefits, hiring and recruiting services, IT hardware and support, marketing and communications expertise, accounting services, and a variety of other support functions on an as needed basis. During the term of the agreement, appropriate service levels and associated costs will be established through negotiation between the two entities during their respective annual budget development processes.

The Interlocal Agreement between the City of Austin and Capital Metro also obligates Capital Metro to implement certain projects that are a part of the Program. Partial funding for these projects comes from funds available to ATP. This Partnership Agreement No. 1, further delineates those projects to be executed during the term and identifies estimated costs based on the Integrated Financial Model that ATP will provide for the execution of these projects. Funding for projects during each year of the

agreement will be dependent on the current status of the project and will be established through negotiations between the two entities during the annual budget development process.

The ATP Board of Directors will consider and approve the final amount for these services and projects with its consideration of the annual budget.

Partnership Agreement No. 1 further defines the establishment of processes and procedures between ATP and Capital Metro to ensure accountability in the flow of funds between the two entities. This is identified as Partnership Agreement No.1 in anticipation of numerous future agreements that will be necessary between ATP and Capital Metro and the City over the life of the Program. Future agreements will be numbered sequentially for the sake of clarity in identification.

RESPONSIBLE DEPARTMENT: Finance

PROCUREMENT SUMMARY: Does not apply.



**RESOLUTION
OF THE
AUSTIN TRANSIT PARTNERSHIP
BOARD OF DIRECTORS**

STATE OF TEXAS

Resolution ID: ATP-2021-004

COUNTY OF TRAVIS

***Interlocal Agreement ATP-Capital Metro Partnership
Agreement No.1***

WHEREAS, the Austin Transit Partnership Board of Directors (“Board”) recognizes that an Interlocal Agreement between Capital Metro and the City of Austin for the creation of Austin Transit Partnership (“ATP”) requires Capital Metro to provide support functions in connection with the operation, implementation and maintenance of the assets funded by ATP and to implement certain projects;

WHEREAS, the Board desires to move forward at this time to identify the roles and responsibilities for the two entities in order to meet the schedule laid out in the Program in this ATP-Capital Metro Partnership Agreement No. 1 (“Partnership Agreement”);

WHEREAS, the Board acknowledges that Capital Metro has developed, implemented and administered projects of a similar nature and has the staff expertise and organizational experience to execute these projects in furtherance of the Project Connect System Plan Program (“Program”) as ATP focuses on other aspects of Project Connect and the Program; and

WHEREAS, the Board recognizes that the Capital Metro Board of Directors committed future funding for implementation of the Program, including funding for corporate functions and projects in the Program, and the Board desires to formalize that commitment of funds in this Partnership Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Austin Transit Partnership Board of Directors that the Executive Director, or his designee, is authorized to finalize and execute an Interlocal Agreement, ATP-Capital Metro Partnership Agreement No.1, with Capital Metro for the provision of corporate functions and execution of certain projects for a three (3) year term with one (1) one-year option as defined in Exhibit A of the Partnership Agreement.



Casey Burack
Secretary of the Board

Date: _____



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