



Austin Transit Partnership Board of Directors Resolution

Meeting Date: 9/21/2022

ATP-2022-012

Approval for Negotiation and Execution of ERP Contract

SUBJECT: Approval of a resolution authorizing the Executive Director, or his designee, to negotiate and execute a cooperative contract with Applications Software Technology LLC for an Enterprise Resource Planning (“ERP”) system and implementation services for 18 months in an amount not to exceed \$3,000,000.

FISCAL IMPACT: Funding for this contract is available in the fiscal year 2022 budget.

BUSINESS CASE: Austin Transit Partnership (“ATP”) sought proposals from Applications Software Technology, LLC (AST) to provide implementation of Oracle Cloud applications to operate in a production environment for an independent Enterprise Resource Planning (ERP) System, utilizing a cooperative contract under CapMetro Contract No.200692, Enterprise Resource Planning (ERP) System contract.

EXECUTIVE SUMMARY:

The ERP system is needed for the management of the day-to-day business activities of ATP such as accounting, procurement, project and grants management, payroll, timekeeping, and leave management. AST has the capacity to deliver ATP’s ERP System requirements platform, structure, and components to deliver a functional, fit ERP system and are recommended for award.

During 2021, Capital Metro began the solicitation of an Enterprise Resource Planning (ERP) System to replace the existing financial and human resources systems. ATP participated in the proposal evaluations and concurred with the unanimous decision to award the contract to Applications Software Technology, LLC (AST). Over the past year, AST has worked with both ATP and Capital Metro staff to design and implement the Oracle Fusion ERP system to be shared by both organizations. The financial components of the system will be brought online October 1, 2022, and the HR components are scheduled to go live on January 1, 2023.

To complete the decoupling of ATP from Capital Metro’s systems, AST is being contracted to stand-up independent instances of both the financial and HR systems, for ATP with a planned go-live date of October 1, 2023. ATP is able to leverage most of the work done in designing the shared system. Services provided include cloning the shared system, customizing the set up and structures to reflect ATP as the single business unit contained within the system, removing non-ATP data, adjusting system configurations as needed, and reintegrating multiple third-party systems with Oracle.

This contract will also provide up to six months of after implementation support. However, staff is planning to begin the solicitation on a separate contract for managed services to support the ERP system. Services would include system administration and maintenance, report development, user support, and technical expertise. Use of the implementation support will be contingent upon award of the managed services contract.

RESPONSIBLE DEPARTMENT: Procurement

PROCUREMENT SUMMARY: ATP is a member of the City of Austin Texas Interlocal Purchasing Cooperative (TIPC). Through the TIPC, ATP is able to use the competitively procured contracts of other member agencies, including CapMetro. Staff has determined that it is reasonable to use the cooperative contract under CapMetro Contract No.200692, Enterprise Resource Planning (ERP) System contract, for the procurement of these services for ATP.

**RESOLUTION
OF THE
AUSTIN TRANSIT PARTNERSHIP
BOARD OF DIRECTORS**

STATE OF TEXAS

Resolution ID: ATP-2022-012

COUNTY OF TRAVIS

**Approval for Negotiation and Execution of ERP
Contract**

WHEREAS, the Austin Transit Partnership (ATP) Board of Directors recognizes the need for ATP to procure its own Enterprise Resource Planning (ERP) System for the management of the day-to-day business activities such as accounting, procurement, project and grants management, payroll, timekeeping, and leave management; and

WHEREAS, ATP is a member of the City of Austin Texas Interlocal Purchasing Cooperative (TIPC), which allows ATP to use the competitively procured contracts of other member agencies, including CapMetro; and

WHEREAS, ATP helped CapMetro procure a contract with Applications Software Technology, LLC, that meets ATP's ERP requirements and is available as a cooperative contract under the TIPC; and

WHEREAS, the Board acknowledges that Applications Software Technology, LLC is a responsible firm, and this contract is available for ATP to use under the TIPC based on cooperative contract CapMetro Contract No. 200692, ERP System;

NOW, THEREFORE, BE IT RESOLVED by the Austin Transit Partnership Board of Directors that the Executive Director, or his designee, is authorized to negotiate and execute a cooperative contract with Applications Software Technology LLC for an Enterprise Resource Planning ("ERP") system and implementation services for 18 months in an amount not to exceed \$3,000,000.

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Casey Burack

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**Casey Burack
Secretary of the Board**

Date: 9/22/2022