



Austin Transit Partnership Board of Directors Resolution
Meeting Date: 12/18/2024
ATP-2024-023
Approval of a resolution authorizing a contract for IT
Managed Service Provider (“MSP”)

Subject: Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with Contigo Technology for Information Technology (“IT”) managed services characterized as a Managed Service Provider (“MSP”) for a three-year base term, with two, one-year extension term options, for a total amount not to exceed \$1,400,000.

Fiscal Impact: Costs expected to be incurred for the first year of this agreement are included in the FY2025 ATP Budget. Funding for the remaining contract term is contingent upon available funding in future budgets.

Executive Summary: ATP staff recommends the award of the MSP contract to Contigo Technology. The MSP will ensure business IT continuity for on-site and remote hardware and software desktop support, IT planning and project management, technical documentation, print services management, information security, and other IT tasks as assigned.

Procurement Summary: On November 14, 2024, ATP issued a request for proposals for IT managed services. On December 5, 2024, ATP received two responsive proposals. The evaluation criteria used to evaluate the proposals included past performance and experience, project understanding and approach, and cost. After a thorough evaluation, Contigo Technology received the highest combined score and is recommended for contract award.

Disadvantaged Business Enterprise Program Summary: No federal funding will be used for this contract; accordingly, there is no applicable DBE requirement.



RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP

BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

Resolution ID: ATP-2024-023

***Approval of a resolution authorizing a contract for IT
Managed Service Provider ("MSP") Services***

WHEREAS, to ensure business Information Technology ("IT") continuity, Austin Transit Partnership ("ATP") proposes to award a Managed Service Provider ("MSP") contract for on-site and remote hardware and software desktop support, IT planning and project management, technical documentation, print services management, information security, and other IT tasks as assigned; and

WHEREAS, on November 14, 2024, ATP issued a request for proposals for IT managed services; and

WHEREAS, on December 5, 2024, ATP received two responsive proposals and the evaluation criteria used to evaluate the proposals included past performance and experience, project understanding and approach, and cost; and

WHEREAS, after a thorough evaluation, Contigo Technology received the highest combined score and is recommended for contract award.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ATP that the Executive Director, or their designee, is hereby authorized to negotiate and execute a contract with Contigo Technology for IT managed services characterized as a MSP for a three-year base term, with two, one-year extension term options, for a total amount not to exceed \$1,400,000.

DocuSigned by:

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Brandon Carr
Secretary of the Board

12/19/2024 | 12:42 PM PST

Date